

# Times 10 Privacy Policy

## Privacy Policy

*Last Updated: August, 1, 2023*

Times 10 Association Strategies, Llc ("we," "us," or "our") is committed to protecting the privacy and security of your personal information. This Privacy Policy outlines how we collect, use, disclose, and safeguard the sensitive data we collect during the course of our customers who may utilize the software we utilize in our international business operations.

### 1. Information We Collect

We may collect and process the following types of sensitive data: We collect personally identifiable information ("Personal Data") about you that you provide to us while using housing software via cloud-based licensing through either MMX or Cvent. Personal Data includes information that can identify you as a specific individual, such as your name, address, phone number, credit card number or e-mail address as noted below.

The site may also include Social Media features and widgets, such as Facebook, Google Plus, Twitter, and YouTube. These features may collect your IP address, which page you are visiting on the site, and may set a cookie to enable the feature to function properly. Social Media features and widgets are either hosted by a third party or hosted directly on the site. Your interactions with these features are governed by the privacy policy of the company providing it.

**1.1. Personal Information:** This may include but is not limited to your name, contact information, job title, and association membership details that you may be a part of through an organization contracted with us.

**1.2. Financial Information:** When required for financial transactions, we may collect payment information such as credit card details or banking information.

**1.3. Sensitive Business Information:** Information related to your business activities and operations that is relevant to our association management services.

**1.4. Communication Data:** Records of your communications with us, including emails and correspondence.

### 2. How We Use Your Information

We use your sensitive data for the following purposes: We may share Personal Information provided by our site visitors with third parties we have retained to perform services on our behalf or as necessary to process hotel reservations via this site.

**2.1. Association Management:** To provide association management services and facilitate communication with your organization.

**2.2. Billing and Payments:** To process payments, invoices, and financial transactions.

**2.3. Communication:** To respond to inquiries, provide support, and keep you informed about our services.

**2.4. Compliance with Legal Obligations:** To comply with applicable laws, regulations, and international business requirements.

### **3. Data Security**

We take reasonable and encrypted measures to protect your sensitive data from unauthorized access, disclosure, alteration, or destruction. However, please be aware that no method of data transmission over the internet or electronic storage is entirely secure. Exemplified actions of how we protect your data: We have implemented appropriate administrative, technical, and physical security procedures to help protect the personal information you provide. For example, only authorized employees are permitted to access personal information, and they may only do so for permitted business functions as noted below. In addition, we use encryption when transmitting your sensitive personal information between your system and ours, and we employ firewalls and intrusion detection systems to help prevent unauthorized persons from gaining access to supplied information.

### **4. Sharing Your Information**

We do not sell, rent, or trade your sensitive data to third parties. However, we may share your data with:

**4.1. Service Providers:** Third-party service providers who assist us in conducting our business operations.

**4.2. Legal Obligations:** When required by law or to protect our legal rights.

### **5. International Data Transfers**

Your data may be transferred to and stored in countries outside of your own, including countries with different data protection laws. We will take appropriate measures to ensure that your data is adequately protected when it is transferred internationally and will make known when doing so, via this privacy policy.

### **6. Your Rights**

You have the right to:

6.1. Access and review your personal information.

6.2. Correct inaccuracies in your information.

6.3. Request the deletion of your data, subject to legal requirements.

6.4. Object to the processing of your data, subject to legal requirements.

## **7. Contact Us**

If you have any questions or concerns about this Privacy Policy or how we handle your data, please contact us at <https://www.times10as.com/contact-us.html> or via email to info at times10as.com

## **8. Changes to this Policy**

We may update this Privacy Policy from time to time to reflect changes in our practices or for legal reasons. Any updates will be posted on our website with the revised date.